

Dr.MCR HRD Institute of Telangana												
Revised 1st Quarter Programmes (April - June 2024)												
S. No.	S. No.	Title of the Course	Category	Name of the Centre	Course Coordinator	Proposed dates		Duration (working days)	No. of Trainees	No. of Trainee days	Mode of Trg.	Class Room
						From	To					
	1	2		3		4		5	6	7	8	9
CLP												
1	1	Foundation Course for Junior Assistants (Batch-I)	State	CLP	Saka	01.04.2024	04.05.2024	24	36	864	Physical	216
2	2	Foundation course for newly appointed Drug Inspectors	SP	CLP	Dr.RM/ KSK	04.04.2024	16.05.2024	42	14	588	Physical	24
3	3	Basic Course on Skills in English Communication - Written & Spoken	State	CLP	Dr.KS	18.04.2024	20.04.2024	3	22	66	Physical	219
4	4	Basic Course on Town Planning and GIS	State	CLP	Dr.KS	23.04.2024	25.04.2024	3	24	72	Physical	219
5	5	Advance Course on Noting & Drafting Skills	State	CLP	Dr.KSK	24.04.2024	26.04.2024	3	32	96	Physical	25
6	6	Orientation training program for IAS probationers of 2022 batch (6) Asst.Collectors (UT)	State	CLP	Dr.RM	29.04.2024	12.05.2024	14	6	84	Physical	22
7	7	Refresher Course on Service Matters	State	CLP	Dr.KSK	07.05.2024	09.05.2024	3	32	96	Physical	25
8	8	Foundation course for Junior Assistants (Batch-II)	State	CLP	Dr.KSK	20.05.2024	15.06.2024	24	50	1200	Physical	
9	9	Basic Course on GST	State	CLP	Dr.KS	23.05.2024	25.05.2024	3	30	90	Physical	
10	10	Training of Trainers programme on Active Bystander Intervention for containing crimes	State	CLP	SM	28.05.2024	30.05.2024	3	30	90	Physical	
11	11	Refresher Training on 'Noting and Drafting' Skills (Batch-I)	State	CLP	Saka	28.05.2024	30.05.2024	3	30	90	Physical	
12	12	Training Programme on Handling Court Cases and Drafting Parawise Remarks	State	CLP	Dr.RM	29.05.2024	31.05.2024	3	30	90	Physical	
13	13	Basic Course on Tenders and e-procurement	State	CLP	Dr.KS	03.06.2024	05.06.2024	3	30	90	Physical	
14	14	Foundation course for Junior Assistants (Batch-III)	State	CLP	Dr.KS	10.06.2024	06.07.2024	24	50	1200	Physical	
15	15	Advanced Course on 'Noting and Drafting Skills'	State	CLP	Saka	11.06.2024	13.06.2024	3	30	90	Physical	
16	16	Drug Abuse in Youth: Intervention Strategies for Prevention, Enforcement and Treatment	State	CLP	SM	13.06.2024	15.06.2024	3	30	90	Physical	
17	17	Ref.Training on 'Noting&Drafting' Skills (Batch-II)	State	CLP	Saka	19.06.2024	21.06.2024	3	30	90	Physical	
18	18	Advance Course on Noting & Drafting Skills	State	CLP	Dr.KSK	19.06.2024	21.06.2024	3	30	90	Physical	
19	19	Training Program on TS Panyat Raj Act 2018	State	CLP	Dr.KSK	26.06.2024	28.06.2024	3	30	90	Physical	
20	20	Training Program on Office Procedures for Professors of NIMS	State	CLP	Dr.KSK	24.06.2024	26.06.2024	3	30	90	Physical	

21	21	Training Program on Gender Inclusive Language for Police and WD&CD	State	CLP	SM	25.06.2024	27.06.2024	3	30	90	Physical	
22	22	Capacity building on Public Private Partnership (PPP) Projects - Concepts & Implementation	State	CLP	Dr.RM	27.06.2024	29.06.2024	3	30	90	Physical	
								179	656	5436		
CDS												
23	1	Foundation course for ASOs (DRs) 2023 CGL batch	SP	CDS	Dr.KUR	08.04.2024	07.06.2024	54	184	9936	Physical	28 & 222
24	2	Psychosocial Support in Emergencies	SP	CDS	KCJ	22.04.2024	24.04.2024	3	35	105	Physical	118
25	3	Basic Disaster Management	State	CDS	PVG	25.04.2024	27.04.2024	3	22	66	Physical	23
26	4	Refresher training program on Quality control of seed, Fertilizer pesticide for the Officers of	State	CDS	KCJ	16.05.2024	18.05.2024	3	30	90	Physical	
27	5	CCDRR (Disaster Risk Reduction)	State	CDS	PVG	20.05.2024	22.05.2024	3	30	150	Physical	
28	6	Advance Techniques in Fish seed production and rearing of Indian major carps & common carp	State	CDS	KCJ	21.05.2024	23.05.2024	3	35	105	Physical	
29	7	NEP-Quality Education (Designing Online and Blended courses and new evaluation methods)	State	CDS	Dr.KUR	21.05.2024	23.05.2024	3	30	150	Physical	
30	8	Climate change adaptation for ensuring sustainable livestock production and Productivity	State	CDS	KCJ	27.05.2024	29.05.2024	3	30	90	Physical	
31	9	Waste Water Management in ULBs	State	CDS	PVG	28.05.2024	30.05.2024	3	30	90	Physical	
32	10	Drought Management	State	CDS	PVG	11.06.2024	13.06.2024	3	30	90	Physical	
33	11	Groundwater Management and Regulation with the help of GIS Applications	State	CDS	KCJ	13.06.2024	15.06.2024	3	30	90	Physical	
34	12	Elimination of Child Labour	State	CDS	PVG	13.06.2024	15.06.2024	3	30	90	Physical	
35	13	NEP-Quality Education- (Designing Online and Blended courses and new evaluation methods)	State	CDS	Dr.KUR	20.06.2024	22.06.2024	3	30	90	Physical	
36	14	Refresher training program on silk rearing and mulbary cultivation	State	CDS	KCJ	26.06.2024	28.06.2024	3	20	60	Physical	
37	15	Education Reforms and Challenges	State	CDS	Dr.KUR	27.06.2024	29.06.2024	3	30	90	Physical	
38	16	Preparation and Implementation of School Safety Plan	State	CDS	PVG	27.06.2024	29.06.2024	3	30	90	Physical	
								99	626	11382		
CFE												
39	1	Training - cum- study tour of combined Induction course 1st batch Phase-II Trainee Officers of Bihar Public Service Commission (BPSC)	SP	CFM (AdTW)	AJS	22.04.2024	27.04.2024	6	53	318	Physical	215
40	2	Refresher Training Programme on Budget & Finance Management	State	CFE	PVSP	24.04.2024	26.04.2024	3	26	78	Physical	120

41	3	Training Programme on Pension Rules (OPS & CPS/NPS)	State	CFE	TMB	21.05.2024	23.05.2024	3	35	105	Physical	120
42	4	Refresher Training Program on Preparation of Bills & Income Tax	State	CFE	YR	28.05.2024	30.05.2024	3	25	75	Physical	120
43	5	Specialised Training Programme on Income Tax - Filling Up 24G & 24 Qforms, GST & Uploads	State	CFE	PVSP	04.06.2024	06.06.2024	3	35	105	Physical	120
44	6	Orientation Training Programme to Junior Auditors, Senior Auditors and Assistant Audit Officers on Temple Audits/ Universities Audit / Pensions	State	CFE	AJS	11.06.2024	13.06.2024	3	25	75	Physical	
45	7	Training Programme on Pension Rules (OPS & CPS/NPS)	State	CFE	YR	11.06.2024	13.06.2024	3	35	105	Physical	
46	8	TNA - Transport Dept & TSRTC - Training on e-office management	State	CFE (Adtw)	AJS	13.06.2024	15.06.2024	3	35	105	Physical	
47	9	Training Programme to Junior Auditors, Senior Auditors and Assistant Audit Officers on General violations of Tender Procedures and raising audit paras.	State	CFE	PBK	14.06.2024	15.06.2024	2	25	50	Physical	
48	10	Orientation programme for Deputy Directors, District Audit Officers, Audit Officers in Scrutinizing audit reports and taking effective follow up action	State	CFE	AJS	19.06.2024	21.06.2024	3	30	120	Physical	
49	11	Specialised Training Programme on Pay Fixations in different conditions of Service	State	CFE	TMB	19.06.2024	21.06.2024	3	35	105	Physical	
50	12	Training Programme for Senior Auditors and Assistant Audit Officers on the usage of the Soft ware applications in Urban Local Bodies facilitating ease in conduct of Audits and verification of Annual Accounts	State	CFE	PBK	24.06.2024	26.06.2024	3	30	75	Physical	
51	13	Training program on Financial Management and Duties and Responsibilities of DDOs & Supporting Staff	State	CFE	PVSP	25.06.2024	27.06.2024	3	300	105	Physical	120
52	14	Training Programme on Drafting of Audit	State	CFE	PBK	27.06.2024	28.06.2024	2	25	50	Physical	
								43	714	1471		
CMB												
53	1	Training on Institution Management for Junior College Principals	State	CMB	Dr.KVS	25.04.2024	27.04.2024	3	31	90	Physical	118
54	2	Quality Initiatives & Accreditation of Residential Degree Colleges (DSP)	State	CMB	Dr.KVS	02.05.2024	04.05.2024	3	30	90	Physical	118
55	3	Training Program on Assessment and Accreditation of Residential Degree Colleges	State	CMB	Dr.DTC	06.05.2024	08.05.2024	3	36	90	Physical	118

56	4	Emotional Intellience for Work Place Effectiveness	State	CMB	Dr.DTC	07.05.2024	09.05.2024	3	49	147	Physical	119
57	5	Training program on Hospital Administration and Management of PHCs	State	CMB	Dr.DTC	23.05.2024	25.05.2024	3	30	90	Physical	
58	6	Leadership and Governance for Institutional Excellence	State	CMB	Dr.DTC	27.05.2024	28.05.2024	2	30	90	Physical	
59	7	Training on Entrepreneership Development	State	CMB	Dr.DTC	29.05.2024	31.05.2024	3	30	90	Physical	
60	8	Strategic Management for Organizational Transformation	State	CMB	Dr.DTC	05.06.2024	07.06.2024	3	30	90	Physical	
61	9	Capacity Building Program on Reforms in Hgher Education and NEP-2020	State	CMB	Dr.DTC	11.06.2024	15.06.2024	5	30	90	Physical	
62	10	Capacity Building Program on Health care Management	State	CMB	Dr.KVS	12.06.2024	14.06.2024	3	30	90	Physical	
63	11	Training Program on Skills Development and Competency Enhancement	State	CMB	Dr.KVS	13.06.2024	15.06.2024	3	30	90	Physical	
64	12	Training Program on team building and Conflict Management	State	CMB	Dr.KVS	19.06.2024	21.06.2024	3	30	90	Physical	
65	13	Training Program on Empowering Educators for Improving Learning Outcomes	State	CMB	Dr.DTC	20.06.2024	22.06.2024	3	30	90	Physical	
66	14	Leadership and Governance for Public Sector Organizations	State	CMB	Dr.DTC	26.06.2024	28.06.2024	3	30	90	Physical	
								43	446	1317		
CTS												
67	1	Telangana - History, Culture and Heritage through ageis	State	CTS	Dr PS	22.04.2024	24.04.2024	3	27	90	Physical	23
68	2	Workshop on Archeological Explorations on Antiquities in Telangana State	State	CTS	GVL	29.04.2024	01.05.2024	3	22	90	Physical	120
69	3	Training Programme for MPSOs / ASOs of Economics & Statistics Dept. - Batch-1	State	CTS	KSR	20.5.2024	22.5.2024	3	50	150	Physical	
70	4	Training program on Protection, Preservatin and Conservation of Heritage Monuments	State	CTS	GVL	21.5.2024	23.5.2024	3	30	60	Physical	
71	5	Workshop on Conservation and Preservation of Manuscripts in Telangana	State	CTS	Dr PS	27.5.2024	28.5.2024	2	30	60	Physical	
72	6	Training Programme for MPSOs / ASOs of Economics & Statistics Dept. - Batch-2	State	CTS	KSR	27.05.2024	29.05.2024	3	50	150	Physical	
73	7	Telangana - History, Culture and Heritage through ageis	State	CTS	GVL	28.05.2024	30.05.2024	3	30	90	Physical	
74	8	Workshop on Conservation of Tribal Cultural for Posterity	State	CTS	Dr PS	30.05.2024	31.05.2024	2	30	60	Physical	
75	9	Two day Workshop on Telangana Temple	State	CTS	Dr PS	06.06.2024	07.06.2024	2	30	60	Physical	

76	10	Training Programme for MPSOs / ASOs of Economics & Statistics Dept. - Batch-3	State	CTS	KSR	27.05.2024	29.05.2024	3	50	150	Physical	
77	11	Training program on Disciplinary matters and court cases	State	CTS	KSR	13.6.2024	15.6.2024	3	30	60	Physical	
78	12	Training Programme on Office Procedures & Service Matters for Non-Gazetted Officers	State	CTS	Dr.PS	18.06.2024	22.06.2024	5	30	150	Physical	
79	13	Training prigram for Deputy Statistical Officers of Economics & statistics Dept.	State	CTS	KSR	20.06.2024	22.06.2024	3	30	90	Physical	
80	14	Training Programme on Effective Maintenance of Museums in Telangana	State	CTS	KSR	27.6.2024	29.6.2024	3	30	90	Physical	
								41	469	1350		
CIS												
81	1	Management of Hostels of Tribal welfare Department for HWOs	State	CIS	GJR	24.04.2024	26.04.2024	3	41	123	Physical	119
82	2	Management of Hostels of Scheduled Caste	State	CIS	GJR	23.05.2024	25.05.2024	3	30	90	Physical	
83	3	Management of Hostels of Backward Caste welfare Department for HWOs	State	CIS	GJR	29.05.2024	31.05.2024	3	30	90	Physical	
84	4	Training Programme on Noting & Drafting Skills to Staff of Police Department	State	CIS	GJR	13.06.2024	15.06.2024	3	30	90	Physical	
85	5	Crimes against children: Prevention and investigation (Police& ICPS of WDCW depts)	State	CIS	GJR	24.06.2024	26.06.2024	3	30	90	Physical	
86	6	Training Program to Disabled Department Officers and Staff	State	CIS	GJR	27.06.2024	29.06.2024	3	30	90	Physical	
								18	191	573		
CIT												
87	1	Training Program on Office Productivity using MS Office Tools	State	CIT	Ch.S	25.04.2024	27.04.2024	3	36	108	Physical	116
88	2	Training Programme on MS Office Essentials with eOffice management	State	CIT	Md.K	06.05.2024	10.05.2024	5	27	135	Physical	104
89	3	Training Program on Essential MS Office Skills for Work	State	CIT	Ch.S	07.05.2024	09.05.2024	3	31	93	Physical	116

90	4	Orientation Training Program on eOffice Management	State	CIT	Ch.S	22.05.2024	24.05.2024	3	30	90	Physical	
91	5	Specialised Training Programme on Advanced MS Excel	State	CIT	Md.K	28.05.2024	30.05.2024	3	30	90	Physical	
92	6	Orientation Training Programme on Cyber Security	State	CIT	Md.K	04.06.2024	06.06.2024	3	30	90	Physical	
93	7	Awareness Program on Protecting Data: Spotting Social Engineering Attacks	State	CIT	Ch.S	Center	06.06.2024	3	30	90	Physical	
94	8	Training Programme on Artificial Intelligence with ChatGPT	State	CIT	V.J	11.06.2024	13.06.2024	3	30	90	Physical	
95	9	"Bridging Digital Communication Gaps: Training DMHO Mass Media Officers with MS Office and	State	CIT	Ch.S	18.06.2024	20.06.2024	3	30	90	Physical	
96	10	Training Programme on MS Office Essentials with eOffice management	State	CIT	Md.K	18.06.2024	22.06.2024	5	30	150	Physical	
97	11	Block Chain for Secure and Trusted Records	State	CIT	V.J	26.06.2024	28.06.2024	3	30	90	Physical	